



Catholic Charities  
of the Diocese of Raleigh

Providing Help—Creating Hope—Serving All

## Workers' Compensation

**Provider:**

Church Mutual Insurance Co.

P.O. Box 342

Merrill, WI 54452-0342

Phone: 1-800-554-2642 Fax: (715) 539-4651

Catholic Charities provides a comprehensive workers' compensation insurance program through The Diocese of Raleigh at no cost to employees. This program covers disability incurred through accident or occupational disease—arising out of, and in the course of, employment—that requires medical, surgical, or hospital treatment. **In order to be eligible for workers' compensation benefits, the injured person must be a paid employee of the Diocese.**

**To file a Workers' Compensation Claim or report a work related injury, please follow the procedure below:**

- All work related injuries must be filed within 5 days after knowledge of the injury or accident.
- The location must complete a NC Industrial Commission Form No. 19 provided by Church Mutual. [Follow the link here](#) (PDF) - Please disregard the making a claim section requiring Form 18.
- Also complete the [Additional Information Request Form](#).
- The completed original forms must be mailed or faxed directly to Catholic Charities, C/O Rachelle Landis, 7200 Stonehenge Dr., Raleigh, NC, 27613; or fax: 919-821-9712.
- A copy of the claim should be kept at your location.
- All subsequent bills relating to the claim must be sent to directly to the Catholic Charities Administrative Office following the same procedure as above.