



Catholic Charities of the Diocese of Raleigh, Inc.

Message to Clients Regarding Our Notice of Privacy Practices

The purpose of the attached Notice of Privacy Practices is to tell you how Catholic Charities can and cannot use and disclose your health information. It also describes certain rights that you have about your health information kept by us. Please look at it carefully.

We are legally required to give you this Notice and obtain a signed statement that you received it. By signing this, you are only saying that you have received our Notice.

This Notice also lists persons you can contact if you have any questions. It tells you how to file a complaint if you think your rights have been denied. It also tells you how to file a complaint about our practices described in the Notice.

By signing this paper, you confirm receipt of Notice of Privacy Practices provided by Catholic Charities.

Client Signature

Date

Parent/ Guardian

Relationship to Client

Completed by Catholic Charities Staff or Volunteer Person Providing Notice

Signature of Catholic Charities representative providing Notice

Date

Region and Location