



## Catholic Charities of the Diocese of Raleigh, Inc.

*Providing Help.  
Creating Hope.*

Administrative Office  
715 Nazareth Street • Raleigh, North Carolina 27606-2187  
919-821-9750 • Fax 919-821-9705

TO: Clients with Blue Cross/Blue Shield (BC/BS) insurance policies

FROM:

RE: Payment of fees

With your authorization, Catholic Charities will file your insurance claims for counseling sessions. In doing so, BC/BS will send any form of payment directly to you, the policy holder. The payment you receive from BC/BS is a payment for fees that you are expected to pay to Catholic Charities for counseling sessions that have been provided to you.

Payment to Catholic Charities for these services can be handled in various ways. Please initial which method you choose:

\_\_\_\_\_ I will pay the co-payment at the time of service and will send the insurance payment from BC/BS, along with the explanation of benefits, to Catholic Charities when I receive it.

\_\_\_\_\_ I will pay the full amount for an assessment session or therapy session and BC/BS will reimburse me directly.

\_\_\_\_\_ I will pay the full amount for an assessment session or therapy session and file the insurance claim myself.

Client signature \_\_\_\_\_ Date: \_\_\_\_\_